

# WE ARE HIRING

TurkPak International (Pvt.) Ltd., a leading engineering consultancy firm with a strong reputation in infrastructure and development projects, invites applications from dynamic, qualified, and experienced professionals to join our team.

The company offers a professional working environment and opportunities to contribute to prestigious national projects. Applications are invited for the following positions:

## Monitoring & Quality Control Engineer (M&QC Engineer)

- **Qualification:** BE / BSc / MSc in Civil Engineering
- **Experience:** 5–10 years of relevant experience in execution and construction supervision of civil engineering works

## HR Assistant

- **Qualification:** BBA / MBA in Human Resource
- **Experience:** 3–5 years of relevant experience
- **Skills:** Recruitment, payroll management, EOBI & Labour laws compliance, employee relations and proficiency in MS Office / ERP systems

## Document Controller

- **Qualification:** ADP / Graduation
- **Experience:** 3–5 years of relevant experience
- **Skills:** Strong documentation and record management skills, proficiency in MS Office (especially Excel) and familiarity with HR systems / ERP

## Accounts Assistant

- **Qualification:** B.Com / M.Com / MBA Finance
- **Experience:** 2–3 years of relevant experience
- **Skills:** Bookkeeping, payroll processing, understanding of basic accounting principles and financial reporting

Suitable qualified candidates from HEC recognized universities/institutes will be encouraged to apply online through the Careers Section at [www.turkpak.com/career.html](http://www.turkpak.com/career.html) by clicking the “**APPLY NOW**” button and completing the application form.

Applications must be submitted on or before **20 May 2026**. Only shortlisted candidates will be contacted for interview. No TA/DA will be admissible.

Management reserves the right to accept/reject applications or cancel the hiring process without any reason or notice.